

Governing Board of Trustees Regular Meeting Wednesday, September 27, 2017

Members present

Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Meeting called to order at 5:46 PM

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Board President Rafner called the meeting to order at 5:46pm.

2. WELCOME

Procedural: 2.1 WELCOME

Procedural: 2.2 PLEDGE OF ALLEGIANCE/ROLL CALL

3. APPROVAL OF THE AGENDA

Action, Procedural: 3.1 APPROVAL OF THE AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE

Superintendent McClurg reported on correspondence/communication received from the community, including:

Superintendent's Office received the following correspondence from the community:

- (1) parent requesting the air quality report for humid classrooms at Sage Canyon School, which came back normal.
- (1) parent expressing appreciation for the district's attendance at the Torrey Hills Planning Committee Meeting regarding the Caltrans 1-5/56 Expansion.
- (1) parent asking about safety of portable classrooms, specific to earthquake safety.

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Board heard public comment from:

- Heather Buschman, parent Del Mar Hills Academy, regarding Caltrans 1-5/56 Expansion
- Brian Farmer, parent Del Mar Hills Academy, regarding Caltrans 1-5/56 Expansion

5. REPORTS, RECOGNITIONS AND HEARINGS

Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, SEPTEMBER

Governing Board Members and Superintendent McClurg recognized the September Employees of the Month, 2017:

- Ashley Falls School: Amy Graham, Fourth Grade Teacher
- Carmel Del Mar School: Andrea Sleet, Fifth Grade Teacher
- Del Mar Heights School: Rachel Johnson, Speech Language Pathologist
- Del Mar Hills Academy: Matt Noonan, STEAM+ Physical Education Teacher
- Ocean Air School: Michelle Beeson, STEAM+ Music Teacher
- Sage Canyon School: Liz Villalovos, School Psychologist
- Sycamore Ridge School: Alexandra Denney, Resource Specialist
- Torrey Hills School: Chelsea Young, Resource Specialist
- Early Childhood Education Program: Corey Linder, Early Childhood Instructional Aide
- District Office: Katie Tran, Senior Programmer Analyst

Report: 5.2 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

The 2017-2018 DMCTA President, Erik Bienke, provided a report on DMCTA activities to date, including:

- Introduced DMCTA Vice President, Meg Money, and Sage Canyon Site Representative, Michelle Chavez.
- Attended the first Professional Relations Committee meeting with district administration. Thanked Superintendent McClurg and Assistant Superintendent Jason Romero for facilitating these meetings.
- Thanked district for keeping lines of communications open regarding District Design 2022.
- Discussed Sage Canyon Classrooms and thanked the district for agreeing to meet with Sage Canyon staff to address concerns.
- Attended California Teachers Association School Member brunch.
- Offered condolences to Shelley Petersen and her family for their loss.
- Offered condolences to the family of Tam Nguyen for their loss.

Report: 5.3 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

No report.

Report: 5.4 BOARD REPORT: GOVERNING BOARD MEMBERS

Board President Rafner reported the following:

- Board Members attended various informative meetings regarding District Design 2022 and one Closed Session regarding expansion of the district and district population.
- Board Members will begin their school site visitations next month at Torrey Hills School.

Kristin Gibson:

- Visited the second grade Modern Learning Studios pilot classrooms at Ashley Falls School.

Report: 5.5 BOARD REPORT: SUPERINTENDENT

Superintendent McClurg reported on current District activities, including:

- Appreciates the input from teachers and Professional Relations Committee as the district looks forward to District Design 2022.
- Presented about the work with District Design 2022 with Laura Spencer at the 2017 Equity Symposium.
- Attended SDCOE/Cox "Salute to Teachers" event with Jason Romero, where Michelle Turnbull, DMUSD Teacher of the Year was honored.
- Met with CalTrans regarding Del Mar Heights Road / I-5/56 Interchange; also met with councilmember Barbara Bry.
- Attended Torrey Pines Community Planning Board Meeting, in which Councilmember Barbara Bry was present; Cathy Birks presented regarding potential Marijuana Dispensary on Sorrento Valley Road.
- Met with San Diego Councilmember Barbara Bry, along with two other superintendents, Terry Decker, Solana Beach & Eric Dill, San Dieguito UHSD, to discuss concerns.
- District has held three special board meetings this month regarding facilities and enrollment:
 - Special Workshop: Facilities Master Plan
 - Special Meeting: Tour of Potential School #9 Site
 - Special Closed Session Workshop regarding Real Estate
- Reminder of Parent Information Night where George Couros, author of The Innovator's Mindset, will engage all parents in a discussion on ways parents can be involved in the process of learning on Monday, October 2nd at 6:00pm at Ocean Air School.
- Welcomed Lori Cummins, new Director of Student Services. Lori Cummins shared her excitement to be in DMUSD and is looking forward to serving here.

Procedural: 5.6 PUBLIC HEARING TO REVIEW SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR THE 2017-2018 SCHOOL YEAR, AS REQUIRED BY EDUCATION CODE SECTION 60119

PUBLIC HEARING PROCEDURE:

Hearing Opened at 6:05pm by Board President Rafner.

No public comments.

Action, Procedural: 5.7 BOARD APPROVAL, RESOLUTION NO. 2017-12 REGARDING THE SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR THE 2017-2018 SCHOOL YEAR, AS REQUIRED BY EDUCATION CODE SECTION 60119

Motion to Adopt Resolution No. 2017-12 regarding the Sufficiency of Instructional Materials for the 2017-2018 school year, as required by Education Code Section 60119

Hearing Closed at 6:06pm by Board President Rafner.

Approve Resolution No. 2017-12 regarding the Sufficiency of Instructional Materials for the 2017-2018 school year, as required by Education Code Section 60119.

Motion by Scott Wooden, second by Kristin Gibson.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Procedural: 5.8 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

Board heard public comment regarding agenda item 8.2, Facilities Master Plan, from Lisa Berg, parent at Sage Canyon School, following Board presentation by OBR Architecture.

Action, Minutes, Procedural: 5.9 BOARD APPROVAL OF MINUTES

Approve Minutes:

- August 30, 2017 Regular Meeting
- September 11, 2017 Workshop: Facilities Master Plan
- September 12, 2017 Special Meeting: Tour of Potential School #9 Site
- September 18, 2017 Special Meeting: Closed Session

Motion by Kristin Gibson, second by Erica Halpern.

Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, RESOLUTION 2017-13 OF THE BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT PROCLAMATION SUPPORTING INTERNATIONAL WALK TO SCHOOL DAY ON OCTOBER 4, 2017

Resolution: Approve Resolution No. 2017-13 of the Board of Trustees of the Del Mar Union School District proclamation supporting International Walk to School Day on October 4, 2017.

Approve Consent Items 6.1 - 6.12.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.2 BOARD APPROVAL, RESOLUTION 2017-14 OF THE BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT PROCLAMATION ENDORSING RED RIBBON WEEK, OCTOBER 23, 2017 - OCTOBER 31, 2017

Resolution: Approve Resolution No. 2017-14 of the Board of Trustees of the Del Mar Union School District proclamation endorsing Red Ribbon Week, October 23-31, 2017.

Approve Consent Items 6.1 - 6.12.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.3 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District

Approve Consent Items 6.1 - 6.12.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.4 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.12.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.5 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve the purchase orders, ratify the commercial warrant payments, revolving cash disbursements and purchase card transactions as listed.

Approve Consent Items 6.1 - 6.12.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.6 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c).

Resolution: Approve action to declare district personal property as obsolete and surplus to be disposed of per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.12.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.7 BOARD APPROVAL, ATTENDANCE AT ORTON-GILLINGHAM TRAINING

Resolution: Approve attendance at Orton-Gillingham Training.

Approve Consent Items 6.1 - 6.12.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.8 BOARD APPROVAL, NEW BOARD POLICY 1114: DISTRICT SPONSORED SOCIAL MEDIA

Resolution: Approve new Board Policy 1114: District Sponsored Social Media.

Approve Consent Items 6.1 - 6.12.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.9 BOARD APPROVAL, INTERDISTRICT ATTENDANCE AGREEMENT WITH CHULA VISTA ELEMENTARY SCHOOL DISTRICT

Resolution: Approve Interdistrict Attendance Agreement

Approve Consent Items 6.1 - 6.12.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.10 BOARD APPROVAL, REVISED JOB DESCRIPTION FOR THE POSITION OF CONFIDENTIAL HUMAN RESOURCES SPECIALIST

Resolution: Approve revised job description for the position of Confidential Human Resources Specialist.

Approve Consent Items 6.1 - 6.12.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.11 BOARD APPROVAL, JOB DESCRIPTION FOR THE POSITION OF AFTER SCHOOL PROGRAMS ASSISTANT SITE TEAM LEADER

Resolution: Approve job description for the position of After School Programs Assistant Site Team Leader.

Approve Consent Items 6.1 - 6.12.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.12 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.12.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.13 BOARD APPROVAL, CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.12.

Approve Consent Items 6.1 - 6.12.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

7. CURRICULUM AND INSTRUCTION

8. ADMINISTRATION AND POLICY

Report: 8.1 BOARD REPORT, SUPERINTENDENT GOALS AND DISTRICT DESIGN 2022

The Superintendent provided a report to the Board regarding District/Superintendent goals and the District Design 2022 priority actions for 2017-2018, including:

Educational Leadership Goals

Staff and Personnel Goals

Business, Finance, and Facilities Matters Goals

Community and External Relations Goals

Student Safety and Well-being

Report: 8.2 BOARD REPORT, FACILITIES MASTER PLAN

The Board of Trustees were provided with an update on the draft of the Facilities Master Plan by Garrick Oliver, AIA, LEED, and Anney Rosenthal-Hall, Architect, LEED, of OBR Architecture.

Board heard public comment regarding agenda item 8.2, Facilities Master Plan, from Lisa Berg, parent at Sage Canyon School, following Board presentation by OBR Architecture.

Action: 8.3 BOARD APPROVAL, MEMORANDUM OF UNDERSTANDING BETWEEN THE DISTRICT JOINED BY 40 ADDITIONAL COUNTY SCHOOL DISTRICTS UTILIZING THE NEW PEOPLESOFT ENTERPRISE RESOURCE PLANNING SOLUTION, AND THE SAN DIEGO COUNTY OFFICE OF EDUCATION ("SDCOE") TO RESOLVE CURRENT ISSUES RESULTING FROM THE PEOPLESOFT IMPLEMENTATION AND TO DEVELOP A STRATEGY TO CONTINUE TO IMPROVE PERFORMANCE REGARDING THE SAME
Cathy Birks, Assistant Superintendent of Business Services, presented the the Memorandum of Understanding between the San Diego County Office of Education (SDCOE) and the Del Mar Union School District, joined by 40 additional County school districts. for approval.

Approve the Memorandum of Understanding between the San Diego County Office of Education (SDCOE) and the Del Mar Union School District, joined by 40 additional County school districts.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

9. MAINTENANCE, OPERATIONS AND FACILITIES

10. BUSINESS AND FINANCE

Information: 10.1 BOARD INFORMATION, SAN DIEGO COUNTY OFFICE OF EDUCATION OVERSIGHT LETTER REGARDING 2017-2018 ADOPTED BUDGET

Cathy Birks, Assistant Superintendent of Business Services, presented the San Diego County Office of Education Oversight Letter regarding 20172018 adopted budget, for review.

Comments from the Board.

11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMUSD PTA EVENTS

Information: 12.3 BOARD REVIEW, PRELIMINARY ITEMS FOR THE OCTOBER REGULAR BOARD MEETING

- Member Rafner requested update on Caltrans 1-5/56 Expansion
- Member Wooden requested update on air quality in Sage Canyon School classrooms.

Action: 12.4 ADJOURNMENT OF MEETING

Board President Rafner adjourned the meeting at 7:12pm.

Motion to Adjourn meeting.

Motion by Kristin Gibson, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Minutes of September 27, 2017 Adopted:

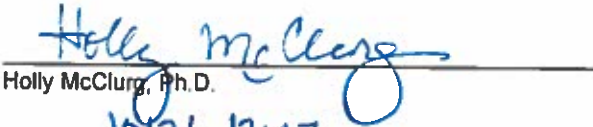
Signature of Board Clerk:



Kristin Gibson

10/25/2017
Date

Signature of Superintendent



Holly McClurg, Ph.D.

10/26/2017
Date

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